

Request for Bids for Architectural/Design Services

The Pacific Asian Consortium In Employment (PACE) is seeking Architectural services for the development of its proposed Procurement Accelerator. PACE recently negotiated the purchase of the site located in the City of Alhambra, California. This engagement includes a two-step process: PACE is initially seeking an architectural firm to provide preliminary design and development concepts for the project. Once the design is approved by participating partners and financing sources, PACE will proceed with full development related architectural services.

PACE intends to maximize utilization of the site (developed square footage) based on legal, community and design restraints. (See project description below)

Bid Package: PACE is seeking a qualified and licensed Architect or Architectural firm. The bid package should include (no more than 10 pages):

1. Qualifications and pertinent examples of projects by the firm (please note any projects in Alhambra).
2. Scope of services to be provided based on the design phase and if approved, the development phase.
3. Preliminary assessment of the site including potential building constraints (legal, zoning, community input, other).
4. Estimated cost of each phase based on preliminary project assessment.

Project Information: (see Property Information PDF)

Address: 1307 E Main Street (Vacant Corner Lot)
Alhambra, CA 91801

Lot Size: .26 Acres

Zoning: CPD

Topography: Sloping (Front to Rear)

Frontage: 84' on E. Main
137' on Champion Pl

Facility Use:

PACE will develop the Procurement Accelerator project which will provide extensive business services to disadvantaged small businesses seeking to expand their market by accessing procurement opportunities with government and private sector companies. The facility will provide space for potential small business seeking assistance to obtain specific small business minority and women owned business certifications, making them eligible for contracts from larger public and governmental sector businesses. Once proper certifications are obtained, assistance is provided to prepare and submit successful bids as direct contractors or indirectly through subcontracts. Additional technical assistance and resources will assist the businesses to obtain the necessary insurance, bonding, and capital. Upon receiving initial contracts, space will be available for expansion to meet contract requirements.

The building will consist of flexible spaces to accommodate training, meetings and leased office space. Various sized offices will accommodate businesses and shared space will be needed for smaller enterprises.

PACE recognizes building constraints due to zoning, parking and community design limitations, however, hopes to maximize the useable square footage on the site in order to meet program service requirements. PACE is seeking innovative design and parking solutions for this project.

Due Date for Bid Packages: **Jan 28, 2022, no later than 5pm Pacific time**

Please submit bid packages electronically: **Via email mcheung@pacela.org with the subject line "Procurement Accelerator Bid for Architectural Services"**

For questions please contact: **Mimi Cheung, mcheung@pacela.org**

ABOUT PACE

Pacific Asian Consortium in Employment's (PACE) mission is to be a community development corporation that creates economic solutions to meet the challenges of employment, education, housing, the environment, and business development in the Pacific Asian and other diverse communities. Rooted in advancing social and economic justice, PACE has served more than 1.3 million men, women, children and families for over 45 years in the Los Angeles region. While PACE was initially created to meet the employment needs of the Asian Pacific Islander communities in the Los Angeles, over the years, services have expanded in response to community needs.

PACE Business services began in 1992 in response to the Los Angeles riots when PACE recognized the needs of many ethnic minority small business owners who were faced with rebuilding their businesses by helping them apply for SBA disaster loans. Today, PACE Business encompasses a full range of comprehensive business services from providing capital to hard-to-reach and often "unbanked" small local disadvantaged and minority owned businesses, to training, coaching and giving technical assistance, along with specialized procurement services unit that assists local small disadvantaged and minority owned businesses procure contracts with government agencies and large corporations. This unit provides specialized procurement services including business consulting on capacity statements and business financials, assistance with applying for certifications and bids, networking with over 40+ partner agencies and corporations, access to bonding requirements, access to flexible financing (through PACE's CDFI, PACE Finance Corp), direct technical assistance to maintain business viability, and more.